



SUPPLIER BULLETIN

STATUS	BULLETIN #	SUBJECT	RELEASE DATE
NEW	000005	Written Approval for All Tool Moves & Production Location Changes	03-26-07
SCOPE:	ALL APPROVED PRODUCTION PART AND MATERIAL SUPPLIERS TO INTERNATIONAL AUTOMOTIVE COMPONENTS GROUP – NORTH AMERICA		

PLEASE NOTE:

If you are the Supplier System Administrator for your company, please ensure that this bulletin is forwarded to all appropriate contacts within your organization.

This bulletin is to remind all suppliers the importance of complying with all aspects of the IAC Group North America Supplier Requirements Manual.

One specific requirement for all production suppliers is that advanced, written approval for all production location changes must be obtained from IAC Group North America Corporate Purchasing and all IAC Group North America receiving locations.

This requirement includes all tool moves as well as any changes in processing and/or assembly locations.

Suppliers are to required submit the completed "Request for Written Approval for Global External Production Supplier to Change/Move Production Location(s)" form to their IAC Group North America Corporate buyer and the affected IAC Group North America receiving plant(s).

This form must be submitted well in advance of the planned change/move. In many situations IAC Group North America Corporation needs to obtain approval from their customer prior to any change.

The "Request for Written Approval for Global External Production Supplier to Change/Move Production Location(s)" form and the IAC Group North America Supplier Requirements Manual can be accessed at:

<http://IAC Group North America.covisint.com>